



MINUTES

Herne Hill Primary School P&C

General Meeting

Tuesday 18th June 2019 | 6pm | Chairperson – Rachael Butcher

In Attendance

Rachael Butcher (RB) | Lynette Maisey (LM) | Dianne Letica (DL) | Janette Preedy (JP) | Sharna Keys – Fernihough (SKF) | Jess Harman (JH) | Kate Herren (KH) | Chere Rothwell (CR) | Amanda Hand (AmH) | Amanda Kelley (AK) | Katrina Versteegen (KV) | Kia Colotti (KC) | Tracey Goodridge (TG) | Chris Bell (CB) | Katalin Madacsi (KM) | Kaylene Taylor (KT)

Apologies - Cathy Steel (CS) | Tania Gibson (TG) | Carmen Notte (CN) | Jodi Williams (JW) | Anne Hauraki (AH)

Meeting commenced at 6.00pm

Registration of new members

Katalin Madacsi (KM) and Kaylene Taylor (KT) joined as new members.

Welcome

RB opened the meeting

Previous minutes – 18/6/2019

- 1.1 RB motioned that the minutes from meeting on 18/6 were a true and correct reflection. JH seconded.
- 1.2 RB noted that outstanding funding requests will be discussed at item 8.1.
- 1.3 RB noted that the Eagles shirt has been signed thanks to AK and Mr Hinde's wife for co-ord. P&C has paid for the framing to use for Father's Day Raffle.
- 1.4 RB noted insurance has been updated to cover stock only, costing \$30 p.a for \$2000 coverage.

Correspondence

Incoming mail noted

- PAYG withholding registration cancellation received from the ATO
- WACSSO Certificate of Membership received

Outgoing mail noted – Sent ATO payment summary statements – T.Gibson; C.Steele; J.Clavell

Reports

Pesidents Report

Noted the report attached to the agenda.

Principal Report

See attached report.

ACTION: AK to bring Year 5/6 2020 funding request to the next meeting

Noted P&C will follow up status of the basketball resurfacing if no confirmation is provided by mid Term 4.

Treasurer

LM noted P&L Report and Detailed Report as per the agenda appendix .

LM advised ACNC registration with the ATO for assessment.

Fundraising

Noted the report attached to the agenda. Additional comments noted below.

- **Earn n Learn**
School has processed their order, awaiting delivery of lego, stools, mini trampoline, library stools.
ACTION: AK will post a photo when it arrives.
- **Officeworks**
\$20 voucher was received from the Newspaper Cash for Schools Promotion. JP handed to LM to use for P&C office supplies.
- **School banking**
RB considering opening banking on Friday to accommodate Kindy students

General Business

- **School Funding Requests**
Decision to defer funding of Interschool Sports shirt due to the rollout of new school t-shirts in 2020.
Moteded by DL, seconded by KC.
New Guided Reading Books - \$1950 funding request was approved. DL Motined, seconded by JH.
New reversable hats to be issued to every student – 50% contribution (\$1100). DL Motined, seconded by JP.
- **Grants for Children Week**
KH informed that grants up to \$1000 available for events that occur during Children’s Week which coincides with hosting Interschool @ HHPS this year. Noted to look into the grant opportunity for 2020 and fundraising event to coincide.
- **Facebook Access**
RB updated the meeting that we have had a student request to join the P&C facebook group. This has been declined inline with the school policy. Re-opening the accessibility to members of staff at HHPS was agreed. DL Motined, seconded by KL.
ACTION: RB to inform school staff
- **Smoking in the school car park**
JP raised that parents had raised concerns about smoke at the front of the school.
ACTION: AK to address

- **Family Disco**

KT raised the idea of a family disco in 2019. Members voted: 10 against; 4 for; and 2 did not vote.

Committee agreed that it could be discussed again in 2020.

ACTION: AK to reschedule a date for disco during school hours.

Next Meetings

Tuesday 17th September 2019 | 6pm | Herne Hill Primary School, Admin building – staff room

Meeting closed 7.36 pm



P&C Meeting
Tuesday, 18th June 2019

Staffing

- Mr Hinde has commenced as Acting Deputy Principal.
- Mr Cook will be on two weeks Long Service Leave 24/6-5/7. Mrs Grant will be in Year 3 during that time.
- Current numbers sit at 170 students.

Curriculum

- School Reports sent home on Tuesday, 2nd July.
- Parent, Student, Teacher Meetings scheduled on School Development Day on Friday, 26th July. Online bookings available or see office to make a booking.

School Management

- Library Furniture has been installed and fitted. Looks great! We are now waiting for the new mat to arrive and an extra chair.
- New refrigerated water fountain has been installed in the Senior Area.
- Book Fair – thank you for all parents who supported. School earned approximately \$600 towards Library books.
- Uniform Survey. We had 190 responses. Students, Parents and Teachers all had their say. Uniform Committee meeting 9am Thursday.
- Currently still working on PA system in the school to assist with communications, particularly for evacuation procedures (may have a solution).
- Today I received a phone call from Capital Works regarding approval to go ahead with basketball court resurfacing. I will keep the school community informed.

Parents as Partners

- P&C School Disco set for 2pm 5th July. P&C to setup and assist with games and prizes.
- Thank you to the P&C for running successful Mother's Day stall and providing food for Election Day.

Upcoming Events

- Jump Rope for Heart this week.
- School Photos – 25th June
- Assembly(Indonesian) – 26th June
- Guildford Cross Country – 26th June
- Interschool vs Woodbridge – 28th June
- Year 5/6 visit to ORPS – 3rd July
- Year 6 Graduation Excursion – 6th July

Funding Request Suggestions

- New Guided Reading books to replenish old stock
- ECE reading books Home Reading \$600, Guided Reading \$1350. Key Links Guided Reading \$60 per set
- New uniforms and bibs for Interschool teams
- NAIDOC Week excursion – Term 3

Amanda Kelley

Principal